REPUBLIC OF KENYA

COUNTY ASSEMBLY OF LAIKIPIA

OFFICE OF THE CLERK

INVITATION FOR REGISTRATION OF SUPPLIERS FOR FINANCIAL YEARS 2025/2027

The County Assembly of Laikipia invites applications for registration of suppliers from interested and eligible suppliers/contractors for the supply of goods and provision of services for the 2025-2027(2 Years) financial years under listed categories.

CATEGORY A	SUPPLY OF AND DELIVERY OF GOODS, WORKSAND SERVICES	TARGET GROUPS
LCA/A01/2025-2027	Office Stationery And Computer Consumables	Special groups
LCA/A02/2025-2027	Computers, Laptops, Printers, Ups, Phones, Software and Other ICT related Machines	Special groups
LCA/A03/2025-2027	Motor Vehicle Tyres, Tubes and Batteries	Special groups
LCA/A04/2025-2027	Uniforms, Footwear & Protective Gears	Special groups
LCA/A05/2025-2027	Office Furniture and Fittings	Special groups
LCA/A06/2025-2027	Newspapers & Periodicals	Special groups
LCA/A07/2025-2027	Electronics, Telecommunication Equipment and PA Systems	Open
LCA/A08/2025-2027	Cleaning Detergents E.g. Powder Soap, Bar Soap Etc.	Special groups
LCA/A09/2025-2027	First Aid Material And Equipment	Open
LCA/A10/2025-2027	Fire-Fighting Equipment And Services	Open
LCA/A11/2025-2027	Hardware And Building Material	Open
LCA/A12/2025-2027	Supply of fuels, oil and lubes	Open
LCA/A13/2025-2027	Design, Supply And Delivery of General Printing Services, Branding and Promotional Material Including T- Shirts, Caps And Banners	Special groups
LCA/A14/2025-2027	Supply and delivery of games and sports equipment	Special group
LCA/A15/2025-2027	Supply of bottled water	Open
CATEGORY B	**PROVISION OF SERVICES**	**TARGET GROUPS**
LCA/B01/2025-2027	Repair And Services of Motor Vehicles	Open
LCA/B02/2025-2027	Cleaning Services Including Offices, Curtains, Carpets	Open
LCA/B03/2025-2027	Repair and Maintenance of Office Equipment, Telephone, Faxes, PABX & Water Dispensers	Special groups
LCA/B04/2025-2027	Framework Agreement on Provision Of Transport Services	Open
LCA/B05/2025-2027	Repair And Maintenance of ICT Equipment And Local Area Network	Special groups
LCA/B06/2025-2027	Framework Agreement on provision of Catering Services and Conference Facilities	Open
LCA/B07/2025-2027	Tagging of Asset Services	Special groups
LCA/B08/2025-2027	Employees' /Customer Satisfaction Surveys	Open
LCA/B09/2025-2027	Data Backup And Recovery Services	Open
LCA/B10/2025-2027	Production of Documentaries, Advertisement & Public Relations	Open
LCA/B11/2025-2027	Provision of Insurance Services-Medical, Motor, WIBA, GPA, Fire, etc.	Open
LCA/B12/2025-2027	Events Organization Including Provision of Tents and Chairs	Special groups
LCA/B13/2025-2027	Air Travel And Ticketing Services (IATA Registered Firms)	Open
LCA/B14/2025-2027	Auctioneer Services And Asset Recovery Services	Open
LCA/B15/2025-2027	Provision Services of Valuation of Asset	Open
LCA/B16/2025-2027	Provision of Legal and Companies Secretarial Services	Open
LCA/B17/2025-2027	Provision of Security Services	Open
LCA/B18/2025-2027	Provision of Live Broadcasting Services	Open
LCA/B19/2025-2027	Provision of Drafting of Bills	Open
LCA/B20/2025-2027	Provision of Strategic Planning	Open
LCA/B21/2025-2027	Provision of Bulk SMS Billing Services And Live-Streaming System Services	Open
LCA/B22/2025-2027	Servicing And Maintenance of Stand-By Generators	Open
LCA/B23/2025-2027	Provision of Professional Research Services	Open
LCA/B24/2025-2027	Provision of Software Systems Services	Open
LCA/B25/2025-2027	Public Relations And Media Management Services	Open
LCA/B26/2025-2027	Provision of training and capacity building	Open
LCA/B27/2025-2027	Web Design, Installation of Internet Service And Maintenance	Special groups
LCA/B28/2025-2027	Landscaping and gardening services	Special groups
LCA/B29/2025-2027	Repair and maintenance of office furniture and fittings	Special groups
LCA/B30/2025-2027	Provision of Job evaluation and HR audit services	Open
LCA/B31/2025-2027	Provision of occupational safety and health audit services	Open
LCA/B32/2025-2027	Provision of fire audit services	Open
LCA/B33/2025-2027	Provision of binding services (for archived material)	Open
LCA/B34/2025-2027	Provision of publishing services for magazines, reports, manuals etc.	Open
LCA/B35/2025-2027	Supply and installation of IP based CCTV surveillance, Biometric system, and video installation & UPS system	Open
LCA/B36/2025-2027	Supply and installation of ERP Software	Open
LCA/B37/2025-2027	Provision of car tracking services (Fleet Management)	Open
LCA/B38/2025-2027	Provision of management and running of the Cafeteria	Open
CATEGORY C	**CONTRACTORS**	**TARGET GROUPS**
LCA/C01/2025-2027	Repair And Maintenance Of Buildings Works including civil works, mechanical works, electrical works and plumbing works	Open
LCA/C02/2025-2027	Construction of small works	Open
LCA/C03/2025-2027	Supply and delivery of building materials	Open
LCA/C04/2025-2027	Repair And Maintenance of lift	Open

Interested bidders must meet all the conditions as indicated in the Supplier Registration Document and can view/download the document in the County Assembly's website: **www.laikipiaassembly.go.ke** free of charge Completed registration of suppliers documents should be placed in plain sealed envelopes clearly marked with category number and item description addressed/posted to:

The Clerk,
Laikipia County Assembly,
P.O. Box 487-10400,
NANYUKI

The tender document to be deposited into the tender box located at Laikipia County Assembly offices so as to be received on or before **14th May 2025 at 11.30 am.** The tender documents will be opened immediately thereafter in the multi-purpose hall, located within Laikipia County Assembly premises in presence of candidates or their representatives who choose to attend.

NB: Companies owned by Youth, Women and Persons with disabilities (The Special Groups) are encouraged to apply since 30% of our procurement will be set aside exclusively for the women, youth and persons with disability owned firms.