

REPUBLIC OF KENYA

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Clerk Chambers
County Assembly of Laikipia
P. O. Box 487 –10400,
Nanyuki

COUNTY ASSEMBLY OF LAIKIPIA

**INVITATION FOR REGISTRATION OF SUPPLIERS FOR FINANCIAL YEAR
2019/2021**

The County Assembly of Laikipia invites applications for registration of suppliers from interested and eligible suppliers/contractors for the supply of goods and provision of services for the 2019-2021(2 Years) financial years under listed categories.

CATEGORY A	SUPPLY OF AND DELIVERY OF GOODS AND EQUIPMENT	TARGET GROUPS
LCA/A01/2019-2021	Office Stationery And Computer Consumables	Special groups
LCA/A02/2019-2021	Computers, Laptops, Printers, Ups, Phones, Software And Other ICT related Machines	Special groups
LCA/A03/2019-2021	Motor Vehicle Tyres, Tubes and Batteries	Open
LCA/A04/2019-2021	Uniforms, Footwear & Protective Gears	Special groups
LCA/A05/2019-2021	Office Furniture and Fittings	Open
LCA/A06/2019-2021	Newspapers & Periodicals	Special groups
LCA/A07/2019-2021	Electronics, Telecommunication Equipment and PA Systems	Open
LCA/A08/2019-2021	Cleaning Detergents E.g. Powder Soap, Bar Soap Etc.	Special groups
LCA/A09/2019-2021	First Aid Material And Equipment	Open
LCA/A10/2019-2021	Fire-Fighting Equipment And Services	Open
LCA/A11/2019-2021	Hardware And Building Material	Open
LCA/A12/2019-2021	Supply of fuels, oil and lubes	Open
LCA/A13/2019-2021	Design, Supply And Delivery of General Printing Services, Branding and Promotional Material Including T- Shirts, Caps And Banners	Special groups
LCA/A14/2019-2021	Supply of kitchen items, milk and dry foods	Open
LCA/A15/2019-2021	Supply of bottled water	Open
LCA/A16/2019-2021	Supply and delivery of motor vehicles	Open
LCA/A17/2019-2021	Supply and installation of lift	Open

Category B	Provision Of Services	Target Groups
LCA/B01/2019-2021	Repair And Services Of Motor Vehicles	Open
LCA/B02/2019-2021	Cleaning Services Including Offices, Curtains, Carpets and fumigation and cleaning of motor vehicles	Open
LCA/B03/2019-2021	Repair and Maintenance of Office Equipment, Telephone, Faxes, PABX & Water Dispensers	Special groups
LCA/B04/2019-2021	Provision of Car hire Services Including 4x4 vehicles, 10 seater vans and buses	Open
LCA/B05/2019-2021	Repair And Maintenance Of ICT Equipment And Local Area Network	Special groups
LCA/B06/2019-2021	Catering Services and Conference Facilities	Open
LCA/B07/2019-2021	Tagging Of Asset Services	Special groups
LCA/B08/2019-2021	Employees' /Customer Satisfaction Surveys	Open
LCA/B09/2019-2021	Data Backup And Recovery Services	Open
LCA/B10/2019-2021	Production Of Documentaries, Advertisement & Public Relations	Open
LCA/B11/2019-2021	Provision of Insurance Services-Medical, Motor, WIBA, GPA, Fire, etc.	Open
LCA/B12/2019-2021	Events Organization Including Provision Of Tents and Chairs	Special groups
LCA/B13/2019-2021	Air Travel And Ticketing Services (IATA Registered Firms)	Open
LCA/B14/2019-2021	Staff Training and Capacity Buildings	Open
LCA/B15/2019-2021	Auctioneering Services And Asset Recovery Services	Open
LCA/B16/2019-2021	Provision Services Of Valuation Of Asset	Open
LCA/B17/2019-2021	Provision Of Legal and Companies Secretarial Services	Open
LCA/B18/2019-2021	Provision of Security Services	Open
LCA/B19/2019-2021	Provision Of Live Broadcasting Services	Open
LCA/B20/2019-2021	Provision Of Drafting Of Bills	Open
LCA/B21/2019-2021	Provision Of Strategic Planning consultancy services	Open
LCA/B22/2019-2021	Provision Of Bulk SMS Billing Services And Live-Streaming System Services	Open
LCA/B23/2019-2021	Servicing And Maintenance Of Stand-By Generators	Open
LCA/B24/2019-2021	Provision Of Professional Research Services	Open
LCA/B25/2019-2021	Provision Of Software Systems Services	Open
LCA/B26/2019-2021	Public Relations And Media Management Services	Open
LCA/B27/2019-2021	Provision Of training and capacity building	Open
LCA/B28/2019-2021	Web Design, Installation of Internet Service And Maintenance	Special groups
LCA/B29/2019-2021	Landscaping and gardening services	Special groups
LCA/B30/2019-2021	Repair and maintenance of office furniture and fittings	Special groups
LCA/B31/2019-2021	Provision of Job evaluation and HR audit services	Open

LCA/B32/2019-2021	Provision of occupational safety and health audit services	Open
LCA/B33/2019-2021	Provision of safety and health and fire audit services	Open
LCA/B34/2019-2021	Provision of binding services (for archived material)	Open
LCA/B35/2019-2021	Provision of publishing services for magazines, reports, manuals etc.	Open
LCA/B36/2019-2021	Supply and installation of IP based CCTV surveillance, Biometric system, and video installation & UPS system	Open
LCA/B37/2019-2021	Provision for management of cafeteria/canteen services	Open
LCA/B38/2019-2021	Supply and installation of ERP Software system	Open
LCA/B39/2019-2021	Maintenance of air conditioning systems	Open
LCA/B40/2019-2021	Provision for management of creche services	Open
LCA/041/2019-2021	Provision of sports and games coaching services	Open
Category C	Contractors	Target Groups
LCA/C01/2019-2021	Repair And Maintenance Of Buildings Works including civil works, mechanical works, electrical works and plumbing works	Open
LCA/C02/2019-2021	Construction of small works	Open

Interested bidders should attach copies of the following:

- A. Copy of Business Registration Certificate/Certificate of Incorporation –Attach CR12
- B. Copy of valid and current Tax Compliance Certificate
- C. Copy of PIN and VAT certificate
- D. NCA for category C
- E. Youth, Women and PW D’s Certificates from the **NATIONAL TREASURY/COUNTY GOVERNMENT (AGPO)** for preferential Tenders.

Registration of tender documents, containing detailed terms and conditions can be downloaded free of charge from the Laikipia County Assembly website: <http://laikipiaassembly.go.ke/2015/06/08/procurement/> Completed registration tender documents in plain sealed envelopes clearly marked with registration Category number and item description addressed/posted to:

**The Clerk,
Laikipia County Assembly,
P.O. Box 487-10400,
NANYUKI**

The tender document to be deposited into the tender box located at Laikipia County Assembly offices to be received on or before **6TH JUNE 2019 at 10.30 am**. The tender documents will be opened immediately thereafter in the boardroom in presence of candidate or their representatives who choose to attend. For further inquiries, you may contact the procurement department.

NB: Companies owned by Youth, Women and Persons with disabilities (The Special Groups) are encouraged to apply since 30% of our procurement will be set aside exclusively for the women, youth

and persons with disability owned firms.